

# BINGLEY TOWN COUNCIL



Bingley Town Council, Myrtle Place, Bingley, BD16 2LF

## Minutes of the Neighbourhood Plan Working Group meeting held at The Hub, Myrtle Place, Bingley on Tuesday 18<sup>th</sup> April 2023

<b>Councillors present:</b>	<b>Gibbons (PG), Truelove (MT), Williams (SW)</b>
<b>Councillors absent:</b>	<b>Beckwith</b>
<b>Non-member Councillors in attendance:</b>	<b>None</b>
<b>Non Councillor members present:</b>	<b>John Dekker (JD), Tony Urwin (TU)</b>
<b>In attendance:</b>	<b>Eve Haskins (EH, Town Clerk), Lee Searles (LS, Consultant)</b>
<b>Members of the public:</b>	<b>None</b>

**Start: 6.32pm**  
**Finish: 7.35pm**

### **2223/78 Apologies for Absence**

Apologies received, and the reasons for absence approved, from Andrew Quarrie and Martyn Weaver.

### **2223/79 Disclosures of interest**

None received.

No written requests for dispensation received.

### **2223/80 Minutes**

**Resolved** to approve as a correct record the minutes of the meeting held on 21<sup>st</sup> March 2023.

### **2223/81 Confidential items to be discussed in confidence after item 2223/86**

**Resolved** to agree that the policies map item to be discussed in confidence after item 2223/86, following exclusion of the press and public, due to its sensitive nature, and to name this item 2223/83b.

### **2223/82 Public Participation**

None.

### **2223/83 Draft Neighbourhood Plan**

The draft Plan was discussed, and the following highlighted:

- LS confirmed that the drafting of the Plan is now complete.
- SW reported that further photographs have been requested from Bingley Camera Club, which will be sent before 31<sup>st</sup> May.
- SW reported that he has liaised with the document designer regarding accessibility, and although text can be included for each photograph, the tables are still problematic; however all agreed they needed to be included.

### **2223/84 Regulation 14 Consultation**

- Survey:

PG reported that she has been investigating the use of different surveys for the consultation questions, and that the packages vary with limitations on the number of questions, responses etc.; as the number of responses is an unknown would advise opting for a survey with no limitations. Agreed that PG to convert all the questions into a PowerPoint presentation in time for consideration at the next meeting, with a view to presenting these to the Full Council.

- Timescales:

SW confirmed that it would be late summer/early autumn by the time the Plan is printed, following approval first by the Full Council.

- Approach/events:

Previously agreed that postcards to be sent to residents as part of the designer's spec, directing the public to the survey questions, for several open day events at the Hub to be organized and for 10 copies of the Plan to be made available for consultation locally.

#### **2223/85 Next Meeting of the Neighbourhood Plan Working Group**

The next meeting of the Neighbourhood Plan Working Group will be held on Wednesday 21<sup>st</sup> June 2023 at 6.30pm at the Hub, Myrtle Place, Bingley, with the consultant attending via Teams.

#### **2223/86 Exclusion of press and public**

**Resolved** to exclude the press and public from items 2223/83b under the provision of the Public Bodies (Admission to Meetings Act 1960 s1 (2)), due to its confidential nature.

#### **2223/83b Draft Neighbourhood Plan: policies map**

The Working Group discussed at length the Policy Map, including how this was specified in the original tender document for the Plan's designer, and all agreed that this was clear, and confirmed it included the link to Ilkley's policies map, which was considered comparable in complexity. Agreed that SW to liaise with the Plan designer to confirm this, and to set out the details of the Policy Map and more guidance as follows:

- The Policies map is used by Bradford Council District Planning Officers to see at a glance what policies might affect any address in the parish that is the subject of a planning application: if they can see a Policy might impact they can compare this to the Plan.
- There is a need for 7 layers of detail on the Policies Map and these layers are:
  - **Character Buildings and Structures of Local Heritage Interest** – these can be represented by dot style icons as per the list and map on Page 87 of the new NDP pdf version and referenced in Appendix G.
  - **Local Green Spaces** – listed in Policy BING8 on Page 83 of the new NDP pdf version and referenced in Appendix F. These spaces do need to be polygons drawn round the space perimeter as shown in the existing maps in Appendix F.
  - **Town Centre Boundary** – this needs to be exactly the same boundary as in Figure 6 on page 62 of the new NDP pdf version but it can be a line style such as the boundaries for Ilkley's Conservation Areas (NB We are not detailing Bingley's Conservation Areas).
  - **Walking and Cycling Routes** – these can be a combination of dot icons and lines or a line of dots (such as Ilkley's Green Corridors on their map) to the details set out in Policy BING7 on Page 81 of the new NDP pdf version (the Group acknowledged that this may be complicated to achieve).
  - **Green Corridors** – these can be arrows or dot icons showing the corridors listed in Policy BING9 on Page 84 of the new NDP pdf version.
  - **Community Facilities**- those listed in Policy BING1 on Pages 46 & 47 of the new NDP pdf version. These facilities do need to be polygons drawn round the perimeter of the facility in question (the Group acknowledge that this is a lot of work and may raise questions as to what is the exact boundary in question in some facilities).
  - **Views and Vistas** – these can be camera or fan style icons so long as they point in the direction shown from the point shown in Policy BING12 and the drawing on page 92 of the new NDP pdf version.